

Self appraisal report for Year (2023-24)

Auditor Agency: Virender Kumar Bharti(Indian Institute of Mass Communication)

Ministry Name: Ministry of Science & Technology

Department Name: Department of Bio-Technology

Public Authority Name: National Institute of Plant Genome Researchc (NIPGR)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	http://www.nipgr.ac.in/about_us/institute.p hp	Fully Met	1.28	Okay
1.1.2	Head of the organization	Fully Met	1.28	1.28	http://www.nipgr.ac.in/about_us/director.p hp	Fully Met	1.28	Okay
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	http://www.nipgr.ac.in/about_us/institute.p hp http://www.nipgr.ac.in/ab out_us/citizen s_charter.php	Fully Met	1.28	Okay
1.1.4	Function and duties	Fully Met	1.28	1.28	http://www.nipgr.ac.in/files/rti/Bye_Laws_NI PGR_web.pdf http://www.nip	Fully Met	1.28	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					gr.ac.in/files/rti/memorandum_association.pdf			
1.1.5	Organization Chart	Fully Met	1.28	1.28	http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	1.28	Okay
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	http://www.nipgr.ac.in/about_us/committees.php	Fully Met	1.28	Okay
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf https://nipgr.ac.in/files/rti/NIPGR_RR_Updated_07-09-2021.pdf.pdf	Fully Met	1.54	Okay
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/Memorandum Association. pdf https://nipgr.ac.in/files/misc/NIPGR_RR_Website.pdf			
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti/Memorandum Association. pdf https://nipgr.ac.in/files/misc/NIPGR_RR_Website.pdf	Fully Met	1.54	Okay
1.2.4	Exercised	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf	Fully Met	1.54	Okay
1.2.5	Work allocation	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti/Memorandum Association.	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					pdf			
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf	Fully Met	1.54	Okay
1.3.2	Final decision making authority	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf	Fully Met	1.54	Okay
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf	Fully Met	1.54	Okay
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Memorandum	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_Association. pdf http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf			
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf https://nipgr.ac.in/latest/latest_rti.php	Fully Met	1.54	Okay
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	http://www.nipgr.ac.in/about_us/citizens_charter.php	Fully Met	1.54	Okay
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	http://www.nipgr.ac.in/about_us/citizens_charter.php	Fully Met	1.54	Okay
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	http://www.nipgr.ac.in/about_us/citizens_charter.php	Fully Met	1.54	Okay
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	http://www.nipgr.ac.in/about	Fully Met	1.54	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_us/citizens_charter.php			
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	http://www.nipgr.ac.in/about_us/institutional_committees.php	Fully Met	1.54	Okay
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/about_us/policy.php	Fully Met	1.92	Okay
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf https://nipgr.ac.in/files/misc/NIPGR_RR_Website.pdf	Fully Met	1.92	Okay
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf	Fully Met	1.92	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://nipgr.ac.in/about_us/policy.php			
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	http://www.nipgr.ac.in/latest/latest_rti_transparency_audit.php http://www.nipgr.ac.in/about_us/policy.php	Fully Met	1.92	Okay
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	http://www.nipgr.ac.in/latest/latest_rti.php http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/annual-reports.html http://www.nipgr.ac.in/files/misc/NIPGR_RR_Website.pdf	Fully Met	3.85	Okay
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Director / Head of Administration	Fully Met	3.85	Okay
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	http://www.nipgr.ac.in/	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					gr.ac.in/about_us/committees.php#nipgr			
1.7.2	Composition	Fully Met	0.96	0.96	http://www.nipgr.ac.in/about_us/committees.php#nipgr	Fully Met	0.96	Okay
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	http://www.nipgr.ac.in/about_us/committees.php#nipgr	Fully Met	0.96	Okay
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	http://www.nipgr.ac.in/about_us/committees.php#nipgr http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti/Memorandum_Association.pdf	Fully Met	0.96	Okay
1.7.5	Powers and functions	Fully Met	0.96	0.96	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf http://www.nipgr.ac.in/files/rti/Memorandum_Association.	Fully Met	0.96	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					pdf			
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	To members/s take holders/b eneficiaries	Fully Met	0.96	Okay
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	http://www.nipgr.ac.in/about_us/staff.php	Fully Met	3.85	Okay
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	http://www.nipgr.ac.in/about_us/staff.php	Fully Met	3.85	Okay
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Annexure -I http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php	Fully Met	3.85	Okay
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	http://www.nipgr.ac.in/files/rti/Bye_Laws_NIPGR_web.pdf	Fully Met	3.85	Okay
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	3.85	Okay
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	3.85	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NIL	Fully Met	3.85	Okay
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Fully Met	3.85	Okay
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	No	Fully Met	1.92	Okay
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Applicable	0	Okay
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	no APIO in the Institute	Fully Met	1.92	Okay
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	1.92	Okay
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Annexure -II http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php	Fully Met	7.69	Okay
Total			96	96		96	96	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Total Budget for the public authority :-Rs.7180.00 lakhs http://www.nipgr.ac.in	Fully Met	10.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/annual-reports.html			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	http://www.nipgr.ac.in/annual-reports.html	Fully Met	10.00	Okay
2.1.3	Proposed expenditures	Fully Met	10	10.00	http://www.nipgr.ac.in/annual-reports.html	Fully Met	10.00	Okay
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	http://www.nipgr.ac.in/annual-reports.html	Fully Met	10.00	Okay
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	http://www.nipgr.ac.in/annual-reports.html	Fully Met	10.00	Okay
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	http://www.nipgr.ac.in/annual-reports.html	Fully Met	16.67	Okay
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	http://www.nipgr.ac.in/latest/latest_rti.php (under Suo Motu disclosure on official tours under Sub-section (2) of Section 4 of the RTI Act 2005).	Fully Met	16.67	Okay
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any	Fully Met	16.67	16.67	a) Notice/tender	Fully Met	16.67	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				enquires, and corrigenda if any thereon, http://www.nipgr.ac.in/latest/latest_tender.php b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, Annexure -III http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php c) The works contracts concluded – in any such combination of the above-and Not Applicable d) The rate /rates and the total amount			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					at which such procurement or works contract is to be executed. Annexure -III http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php http://www.nipgr.ac.in/files/rti/Procurement%20_Policy_NIPGR.pdf http://www.nipgr.ac.in/latest/latest_tender.php			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Okay
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	Annexure -IV http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php	Fully Met	25.00	Okay
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	(ii) For each concessions, permit or authorization granted a) Eligibility criteria -Annexure - IV b) Procedure for getting the concession/ grant and/ or permits of authorizations -Annexure - IV c) Name and address of the recipients given concessions/ permits or authorisations. Director,	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					NIPGR d) Date of award of concessions /permits of authorizations Annexure -IV http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php			
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	NIL	Fully Met	50.00	Okay
Total			200	200		200	200	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Okay
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which	Not Applicable	0	0	empty	Not Applicable	0	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy							
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	(i) Internet (website) http://www.nipgr.ac.in/home/home.php https://www.facebook.com/nipgr http://nipgr.blogspot.com/2015/07/nipgr-introduction-and-mission.html https://twitter.com/NipgrSocial	Fully Met	50.00	Okay
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	(i) Electronic format http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	25.00	Okay
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					reports.html			
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	(i) Free of cost (online free of cost)	Fully Met	25.00	Okay
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			125	125		125	125	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	14.29	Okay
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	14.29	Okay
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Applicable	0	Okay
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	9.52	Okay
4.3.2	Name/ title of the document/record/ other	Fully Met	9.52	9.52	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	9.52	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information				gr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html			
4.3.3	Location where available	Fully Met	9.52	9.52	http://www.nipgr.ac.in/home/home.php	Fully Met	9.52	Okay
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Arun Kumar , CPIO, NIPGR, New Delhi Dr. Alok K. Sinha, Appellate Authority, NIPGR, New Delhi	Fully Met	7.14	Okay
4.4.2	Details of information made available	Fully Met	7.14	7.14	Available on website http://www.nipgr.ac.in/latest/latest_rti.php http://www.nipgr.ac.in/home/home.php	Fully Met	7.14	Okay
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	All working days from 9.00 AM to 5:30 PM	Fully Met	7.14	Okay
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	http://www.nipgr.ac.in/about_us/staff.php	Fully Met	7.14	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					#technical			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	The following committees/functionaries have been instituted at NIPGR to address the grievances of employees/students/public: Director of Public Grievances Chief Vigilance Officer Public Information Officer Nodal Officer (SC/ST) Nodal Officer (OBC) Gender Sensitisation Committee Against Sexual Harassment (GSCASH) Student's Counseling	Fully Met	3.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Committee The complete details thereof have been suitably displayed on the website of the Institute. http://www.nipgr.ac.in/about_us/institutional_committees.php			
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://rtionline.gov.in/RTIMIS/CPIO/index.php http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	3.57	Okay
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	3.57	Okay
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/annual-reports.html	Fully Met	3.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	Annexure -V h http://www.nipgr.ac.in/latest/latest_rti.php_transparency_audit.php	Fully Met	3.57	Okay
4.5.6	Annual Report	Fully Met	3.57	3.57	http://www.nipgr.ac.in/annual-reports.html	Fully Met	3.57	Okay
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Applicable	0	Okay
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Okay
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	14.29	Okay
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://rtionline.gov.in/RTIMIS/CPIO/index.php	Fully Met	14.29	Okay
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	NIPGR does not reply directly to the Parliament. However, NIPGR provides the inputs to DBT	Fully Met	28.57	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					(Department of Biotechnology) for reply to the Parliament.			
Total			164	164		164	164	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	(a) Current CPIOs & FAAs Arun Kumar Senior Technical Officer National Institute of Plant Genome Research Aruna Asaf Ali Marg, P. B. No. 10531, New Delhi 110067 (O): 91-11: 26735121 E-mail: arun.kumar@nipgr.ac.in, arunk2000in@yahoo.co.in Dr. Alok Krishna Sinha Scientist	Fully Met	20.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					National Institute of Plant Genome Research Aruna Asaf Ali Marg, P. B. No. 10531, New Delhi 110067 (O): 91-11: 26735188 E-mail: alok@nipgr.ac.in, alokksinha@yahoo.com http://www.nipgr.ac.in/about_us/institutional_committees.php → (b) Earlier CPIO & FAAs from 1.1.2015 Dr Sarjeet Singh Thakur Senior Technical Officer National Institute of Plant Genome Research Aruna Asaf Ali			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>Marg, P. B. No. 10531, New Delhi 110067 (O): 91-11: 26735119 E- mail: sarjeet@ nipgr.ac.in, sa rjeetsinghthak ur@yahoo.co.i n Dr. Alok Krishna Sinha Scientist National Institute of Plant Genome Research Aruna Asaf Ali Marg, P. B. No. 10531, New Delhi 110067 (O): 91-11: 26735188 E- mail: alok@ni pgr.ac.in, alok ksinha@yaho o.com http://w ww.nipgr.ac.in /about_us/insti tutional_com mittees.php</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	(a) Dates of audit carried out Wed , Sep 13 ,2023 (b) Report of the audit carried out http://www.nipgr.ac.in/latest/latest_rti.php	Fully Met	20.00	Okay
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	http://www.nipgr.ac.in/about_us/institutional_committees.php	Fully Met	20.00	Okay
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	Okay
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			60	60		60	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	The Institute is committed to provide all possible assistance to the general	Fully Met	25.00	Okay

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>public and stakeholders. The information regarding academic & research activities, tenders, jobs, infrastructure facilities, officials/nodal officers/committees etc. have been made available on the website of the Institute. The complete details thereof have been suitably displayed on the website of the Institute (www.nipgr.ac.in) for information of all concerned under the link: About US ?</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Committees ? Institutional (internal) Committees / Designated Functionaries. http://www.nipgr.ac.in/home/home.php http://www.nipgr.ac.in/about_us/citizens_charter.php			
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Applicable	0	Okay
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	Okay
Total			25	25		25	25	
Grand Total			670	670		670	670	